

**The Norwich Terrier Club of America (NTCA)  
Board of Directors (BOD)  
Teleconference Meeting Minutes-Summary  
June 1, 2011**

**Present:** Jean Kessler, President; Pam Seifert, First Vice President; Jane Schubart, Second Vice President; Barbara Einspruch, Corresponding Secretary; Pat Mason, Recording Secretary; Jim Kinney, Treasurer; Al Ferruggiaro, Director; Joan Graham, Director; Joan Eckert, Director; Alison Freehling, Director

AKC Delegate Betty McDonnell was in attendance with no vote.

**Absent:** Carlynn Ricks, Director, Al Ferruggiaro, Director; and Magda Omansky, Director

The meeting was called to order at 7:31 pm Eastern Time (ET) and a quorum (9 of 12) voting members was present.

**Minutes of the Last Meeting:**

A motion was made to approve the Board minutes from April 29, 2011 as corrected.  
**Passed.**

A motion was to approve the Board minutes from the April 30, 2011.  
**Passed.**

A motion was made to approve the online Board minutes from April 22, 2011 to May 25, 2011. **Passed.**

A motion was made to accept the amended Corresponding Secretary's report dated May 31, 2011. **Passed.**

**Actions:**

A motion was made to rescind the following fourteen (14) NTCA approved motions for "housekeeping purposes" as one (1) consent motion at the June 1, 2011 NTCA Board meeting. **Passed.**

Approved online motion from January 28, 2009:

- 1). A motion was passed on January 28, 2009 that "The Norwich Terrier News" should offer one free copy of the "News" to each puppy owner upon request."**

*Reason: Rescind since the NTCA has an adopted motion on March 1, 2011 that the NTCA will not issue any free copies of the "News" to new puppy owners. Member breeders will be responsible to purchase and give issues of the "News" to their puppy buyers.*

Approved motions from February 20, 2009:

**2). A motion was made that Governor Magda Omansky should send information on the “Woodberry Trophy Company” to the Corresponding Secretary. NTCA medallions should be ordered for those members who have finished conformation champions and for performance awards. In addition, Governor Polly O’Neal requested that the Corresponding Secretary always be in charge of ordering, storing, and keeping track of the Club medallions. This action ensures that any extra Club medallions will always be kept by a Board member.**

*Reason: Rescind since the NTCA does not plan to do this.*

**3). A motion was made for the NTCA Board to accept the Board’s revised wording of the NTCA Code of Ethics (COE) until page three (3) of Ethics Chair Natalie Green’s latest submission. Pam Seifert also requested that the Code of Ethics contain a statement, “NTCA members will only breed dogs whose progeny are eligible for AKC registration.”**

*Reason: Rescind since the first three (3) pages were not used in the final NTCA COE.*

Approved motions from April 27, 2009:

**4.) There shall be one (1) Vice President.**

*Reason: Rescind since the NTCA Board adopted a later motion on April 27, 2009 to have two (2) Vice Presidents.*

**5). A nominee shall serve one (1) full term on the Board prior to serving as President.**

*Reason: Rescind since “preferably” was inserted into the bylaws when the NTCA Board adopted a motion on April 27, 2009.*

**6). There shall be three (3) voting members on the Nominating Committee and two (2) alternates.**

*Reason: Rescind due to a later adopted motion on April 27, 2009 which states that there shall be three voting members and (3) alternates on the Nominating Committee.*

**7). A Board member who misses two (2) consecutive in-person meetings may be asked to resign.**

*Reason: Rescind due to a later adopted motion. This was changed to a Board member who misses 75% meetings within twelve (12) months may be asked to resign.*

**8). A motion was made that there shall be four (4) Directors on the NTCA**

*Reason: Rescind due to a later adopted motion on April 27, 2009; it was changed to six (6) Directors*

**9). No member of the (NTCA) Nominating Committee shall be nominated for a (NTCA) Board position for the upcoming election.**

*Reason: Rescind since the AKC states this cannot stand.*

**10). A motion was made that being absent from NTCA Board e-meetings and email meetings would not count towards the mandatory attendance requirement for the Board.**

*Reason: Rescind since the Board decided that online voting does count for attendance purposes by a later adopted motion on April 27, 2009.*

*Approved online motion from June 30, 2009:*

**11). A motion was made on June 29, 2009 for the Board to accept the latest version of the Code of Ethics (COE).**

*Reason: Rescind since the version of the COE passed on June 30, 2009 by the Board was not the "final" version sent to the membership for approval.*

*Approved motions from October 1, 2009:*

**12). A motion was made that Alison Freehling be named the new "AKC GAZETTE" Coordinator for the NTCA. Alison Freehling would act as a liaison for the NTCA Board and the writers of Norwich Terrier articles for the "AKC GAZETTE."**

*Reason: Rescind since now there is no AKC GAZETTE Coordinator position. Member Lee Little has since been appointed the AKC GAZETTE Columnist.*

**13). A motion was made that the NTCA trademark the Club logo and letterhead drawn by artist Meredith Dwyer.**

*Reason: Rescind since the NTCA Board was later advised to "copyright" the Club logo and letterhead drawn by artist Meredith Dwyer rather than "trademark" each of them.*

*Approved motion from April 30, 2011:*

**14). A motion was made that the NTCA should purchase the Ion Audio iPA03 Portable Public Address System for Club activities.**

*Reason: Rescind since there is a comparable portable public address system made by another company that the NTCA would like to purchase with a longer warranty than twelve (12) months. The Board had already approved a motion on April 28, 2010 concerning this purchase.*

A motion was made to amend the following twelve (12) NTCA adopted motions for “housekeeping purposes” at the June 1, 2011 Board meeting. **Passed.**

Approved motions from January 12, 2009:

**1.) “No person is to be listed in this book, (The NTCA Directory of Breeders and Stud Dogs), unless they are a NTCA member. No dog is to be listed unless it has been bred by the NTCA member listing the dog and it (the dog) is currently owned by that member. Any health testing listed as performed for a specific dog must be already on the OFA, or CERF websites before being listed in the NTCA Directory of Breeders and Stud Dogs.”**

**Strike** “bred” and **insert** “owned” and **insert** “Penn Hip” after the acronym “OFA” in the above statement.

The new wording: **“No person is to be listed in this book, (the NTCA Directory of Breeders and Stud Dogs), unless they are a NTCA member. No dog is to be listed unless it has been owned by the NTCA member listing the dog and it (the dog) is currently owned by that member. Any health testing listed as performed for a specific dog must be already on the OFA, Penn Hip, or CERF websites before being listed in the NTCA Directory of Breeders and Stud Dogs.”**

**2.) “Breeders submitting dogs to be listed in the 2009 NTCA Directory of Breeders and Stud Dogs will be allowed to list those dogs that have completed “OFA Hip Preliminary” x-rays for one (1) year. After the dog has reached the age of two (2) years, an OFA Hip Test certification number must be provided to advertise the dog’s OFA Hip Test results in the above-mentioned Directory.”**

After “2009” **insert** “and subsequent editions of the” NTCA Directory of Breeders and Stud Dogs

The new wording: **“Breeders submitting dogs to be listed in the 2009 and subsequent editions of the NTCA Directory of Breeders and Stud Dogs will be allowed to list those dogs that have completed “OFA Hip Preliminary” x-rays for one (1) year. After the dog has reached the age of two (2) years, an OFA Hip Test certification number must be provided to advertise the dog’s OFA Hip Test results in the above-mentioned Directory.”**

Approved motions from April 27, 2009:

**3.) Two (2) terms shall be the limit for each Board member to serve.**

**Insert** “in one particular Board position.” after “serve.”

**Reason:** Term limit is two (2) terms for “one” position on the Board. A Board member could serve for more than two (2) terms while serving in several distinct Board positions over the course of time.

The new wording: **Two (2) terms shall be the limit for each Board member to serve In one particular Board position.**

**4.) The Vice President shall serve as the “Affiliated Club Liaison.”**

Insert “*Second*” after “The”

Reason: Second Vice President has this job in the NTCA bylaws.

The new wording: **The Second Vice President shall serve as the “Affiliated Club Liaison.”**

**5.) The Board sets the member dues, late fees and other assessments for the membership.**

Insert “*with membership approval*” after “the dues”

Reason: Membership must approve a proposed dues fee.

The new wording: **The Board sets the member dues with membership approval, late fees and other assessments for the membership.**

**6.) Chairs shall be able to appoint their own committee members without Board approval.**

Strike “without” insert “*with*” Board approval.”

Reason: Board approval is necessary because of the later adopted motion from April 27, 2009.

The new wording: **Chairs shall be able to appoint their own committee members with Board approval.**

**7). A motion was made that the AKC Delegate shall be elected by the Board every two (2) years.**

Strike “by the Board”

Reason: The Board votes for the first two (2) year term and then the membership votes for the next two (2) year term for the AKC Delegate.

The new wording: **A motion was made that the AKC Delegate shall be elected every two (2) years.**

**8.) A motion was made for the committee chairs to select their own committee members without Board approval.”**

**Strike “without” insert “with Board approval.”**

Reason: Same as #8.

The new wording: **A motion was made for the committee chairs to select their own members with Board approval.**

Approved online motion from July 25, 2009:

**9). A motion was made on July 29, 2009 that the NTCA present the 2008 conformation championship owner/members with a NTCA certificate and notebook at the 2009 NTCA Award Dinners with the John Paul Jones Award owner/members and the High Rising Award owner/members receiving NTCA medallions. The Performance Chair and Trophy Chair will decide at a later date the Performance awards for the 2008 owner/members.**

**Insert “and the ensuing annual” after “2009”**

Reason: The NTCA needs an ongoing procedure to follow.

The new wording: **A motion was made on July 29, 2009 that the NTCA present the 2008 conformation championship owner/members with a NTCA certificate and notebook at the 2009 and ensuing annual NTCA Award Dinners with the John Paul Jones Award owner/members and the High Rising Award owner/members receiving NTCA medallions. The Performance Chair and Trophy Chair will decide at a later date the Performance awards for the 2008 owner/members.**

Approved motions from October 1, 2009:

**10). A motion was made that the NTCA Board shall have one (1) Board meeting per each quarter of the year. Either an in-person or teleconference quarterly meeting is necessary to conduct Board business. The motion was seconded and the motion was approved by a majority vote of the Board.**

**Insert “a minimum of” after “shall have”**

Reason: The NTCA Board is having more than one (1) Board meeting a quarter.

The new wording: **A motion was made that the NTCA Board shall have a minimum of one (1) Board meeting per each quarter of the year. Either an in-person or teleconference quarterly meeting is necessary to conduct Board business.**

**11.) A motion was made to make the official Club stationery-- cream colored paper with the smaller letterhead (2.25” x 5/8”) composed of the four (4) Norwich Terriers drawn by artist Meredith Dwyer using black ink. The Corresponding**

**Secretary should use the white Club stationery with the larger Club letterhead (3.5" x 1") that she had already ordered until it is gone.**

**Insert** "or colored ink." after "black ink"

Reason: The NTCA is using both types of official Club stationery.

The new wording: **A motion was made to make the official Club stationery-- cream colored paper with the smaller letterhead (2.25" x 5/8") composed of the four (4) Norwich Terriers drawn by artist Meredith Dwyer using black ink or colored ink. The Corresponding Secretary should use the white Club stationery with the larger Club letterhead (3.5" x 1") that she had already ordered until it is gone.**

Approved motion from February 20, 2011:

**12.) "Mentors for Judges Education will have to re-apply to the NTCA for approval. New application forms must be signed and the NTCA will vote on the mentors."**

**Insert** "Board" after "and the NTCA"

Reason: NTCA means whole membership. The Board wishes to make this decision.

The new wording: **"Mentors for Judges Education will have to re-apply to the NTCA for approval. New application forms must be signed and the NTCA Board will vote on the mentors."**

**Treasurer:**

Current Assets:

Certificate of Deposit 25,390.40  
CHECKING 17,278.24  
Money Market Account 20,262.95  
Total Checking/Savings 62,931.59

Total Current Assets-**\$62,931.59**

Profit and Loss Report from October 1, 2010 to May 27, 2011 is \$13,884.87.

A motion was made to accept the Treasurer's report. **Passed.**

**Delegate to the AKC:**

No report.

### **Additional Actions:**

- 1). A motion was made to appoint Judy Laffey as the new NTCA "Meet the Breed" Chair. **Passed.**
- 2). A motion was made that any NTCA trophies, prizes, or awards for Performance, Obedience, Rally, or Conformation events shall be solely given to Norwich Terrier owners. **Passed.**
- 3). A motion was made to approve Lu Matteson, Blair Kelly, Barbara Einspruch, and Natalie Green as members of the NTCA Ethics Committee per the NTCA Ethics Chair's request. **Passed.**
- 4). A motion was made to approve Pat Mason and Jane Schubart as members of the NTCA Policy Committee. **Passed.**
- 5). A motion was made that the NTCA hire the "Showdog Video Pros.com" company to videotape the Norwich Terriers at the October 2011 Montgomery County Kennel Club show. **Passed.**
- 6). A motion was made to not use the Norwich Terrier drawings by artist Heidi Martin for the Norwich Terrier Illustrated Standard and for the NTCA to hire a new artist as soon as possible. **Passed.**
- 7). A motion was made that the NTCA make all reasonable efforts to stop distribution of any unapproved materials that are marked with "The Norwich Terrier Club of America" or "NTCA." **Passed.**
- 8). A motion was made to hire Ed Sledzik to do a financial review of the NTCA Treasurer's books for three (3) years starting from November 2008 for approximately \$2,900.00. **Passed.**
- 9). A motion was made to decline the request from The Northern California Norwich Terrier Club to hold a NTCA Roving Specialty in Sacramento, California during April 2012 because the NTCA National Specialty is being held in St. Louis, Missouri during June 2012. **Passed.**

AKC Delegate Betty McDonnell exited the meeting at 10:10pm ET.

### **Adjournment:**

The meeting adjourned at 10:33pm ET.

Pat Mason  
NTCA Recording Secretary