

NTCA BOARD MEETING
Saturday October 5,2019
Hilton Garden Inn, Fort Washington, PA

Meeting called to order at 7:45 PM

Roll Call: Judy Laffey, Ursula Walsh, Maris Purvins, Andrew Chen, April Clark, Alyson Cleary, Rhonda Krupp, Jan Birchall, Amanda Kozora, Ken Sumner, Blair Kelly, Suzanne Bennett

New Business

1. All board members reviewed and signed the BOD Code of Conduct.
2. All board members reviewed and signed the Electronic Communication Form.
3. Discussion of BOD communication format.
4. Selection of location for Spring Board Meeting-Louisville KY, March14, 2019.
5. Committee chair appointments. CBL rules Article 5 Section 4 and Section 2 Article 13 read by Judy Laffey. Blair Kelly made a motion to table the appointments for now and have group discussions electronically. April Clark will address list of committees, current members and vacancies to present to the group. The motion was approved unanimously.
6. Policy Manual Review. Alyson Cleary is the chair and reported that progress has been made on updating policies but there are policies that still need to be changed. When motions are made and actions are approved Alyson Cleary and Suzanne Bennett, Recording Secretary, will work together to ensure that changes are updated in the policy manual.
7. Amanda Kozora discussed creating a calendar involving the work of the club and committees and would keep people updated when projects are due. It was recommended to table for now and address and create on the Yahoo group. Eventually this would be open to membership.
8. Election of Nominating committee which would include 3 committee members and 3 alternates. Nicky Conroy, Lisa Sons and Nancy Nosiglia were nominated for the committee. Marie Cato, Tonnie Willrich and Cathy Rogers were nominated as alternates. Rhonda Krupp, Corresponding Secretary will contact these members to ask if they are willing to serve.

Meeting was adjourned at 8:45 PM.

Submitted by Suzanne Bennett, Recording Secretary 11/9/19

BOD Approved 1/7/20